



WELCOME!

We are thankful for the community created by the families of SALT, and we are excited to have you join us!

WHAT IS SALT EDUCATIONAL CO-OP?

SALT is not a school. SALT is a home school co-op that exists as a community of families each contributing in some way toward the education, socialization, safety, and well-being of our children.

Because our program relies on parental involvement, SALT is not a drop off program. Students over the age of 13 may be left on campus unattended. However, parents must exhibit an attitude of involvement and accountability even when not physically on the SALT campus.

COMMUNITY

SALT is not just another home school co-op; we are a community. Our desire is that we walk this home school journey together, offering encouragement, support, and friendship to each other along the way.

REGISTRATION PROCESS

Please start by carefully reading our [handbook](#). Class schedules, course descriptions, our academic calendar, explanation of the enrollment process, and enrollment paperwork are all available on our website.

Email salt.homeschooldfw@gmail.com to schedule an appointment for registration.

WHAT TO BRING TO REGISTRATION?

- Completed [registration packet](#), including:
 - Family Information Form
 - Reference Letter (new families)
 - Photo/Video Release Waiver
 - Standard of Conduct and Organization
 - Contract of Enrollment (must be signed by all students ages 10 and up)
 - Academic Policy (must be signed by all students in grades 7 and up)
 - Family Release of Liability and General Agreement (must be signed by **both** parents)
- A completed [class selection form](#) for all students attending classes.
- Payment
 - Your [registration fee](#), payable to SALT in the form of cash, check, or PayPal, using the 'sending money to a friend' option only. (*\$200 for one student; \$250 for two students, \$300 for three or more students*)
 - [Supply fee\(s\)](#) for each class you are registering for (paid by check made out to each tutor, or cash – must bring exact amounts for each tutor as we won't have change; some may accept electronic payment).
 - Last Month's Tuition for each class you are registering for (paid by check made out to each tutor, or cash – must bring exact amounts for each tutor as we won't have change; some may accept electronic payment).
- All students ages 13 and older need to attend registration. You will be meeting with a member of the directing team for an interview, and students that are age 13 or older and planning to attend classes are included in the interview. This is a time to learn more about SALT and for SALT to learn about your family and make sure our co-op meets your needs.
- Have a clear idea of your schedule for Tuesdays and Thursdays so you can select a service hour. Each family is required to volunteer one hour and ten minutes per week or pay the service fee of \$40.00 per session.



2023-24 FAMILY INFORMATION FORM

Family Last Name: _____

Mother: _____ Father: _____

Primary Cell #: _____ Secondary Cell #: _____

Email: _____ Email: _____

Occupation: _____ Occupation: _____

Home Address: _____

City, Zip: _____

Marital status: _____ Who will be on campus with student(s)? _____

Who does the student(s) live with? _____

Emergency Contact (not parents)

Name: _____ Relationship: _____ Phone #: _____

Will anyone besides the parent be picking up or dropping off the student? Yes / No

If so, please list name and relation to the child: _____

Are there other members of the household not attending SALT? If so, list their names and relationship: _____

How many years have you been home schooling? _____

Is there any special service you or a member of your family could contribute to the co-op?

How did you hear about SALT Educational Co-op? _____



Family Last Name: _____

Child 1 Name: _____ Grade entering in 2023-2024: _____

Gender: _____ Birthday: _____ Email Address*: _____

Learning Needs: _____

Health Concerns / Food Allergies: _____

Other important notes: _____

Child 2 Name: _____ Grade entering in 2023-2024: _____

Gender: _____ Birthday: _____ Email Address*: _____

Learning Needs: _____

Health Concerns / Food Allergies: _____

Other important notes: _____

Child 3 Name: _____ Grade entering in 2023-2024: _____

Gender: _____ Birthday: _____ Email Address*: _____

Learning Needs: _____

Health Concerns / Food Allergies: _____

Other important notes: _____

Child 4 Name: _____ Grade entering in 2023-2024: _____

Gender: _____ Birthday: _____ Email Address*: _____

Learning Needs: _____

Health Concerns / Food Allergies: _____

Other important notes: _____

** Students in 7th grade and up will receive access to their class assignments, communications, and grades through our online system. An email address is not required, but is helpful for notifications and communications with their tutors.*



SALT Educational Co-op
REFERENCE LETTER (New Families)

Acceptance into SALT is contingent upon follow up of references. Each family must submit a reference letter or email from a pastor, coach/instructor, church leader, or current SALT parent. The person submitting the reference should include their name, position/relationship to the family, contact number, and email address.

Please have the person writing the referral answer the following questions in a reference letter. When completed, please bring a copy with you to registration or have it emailed to salt.homeschooldfw@gmail.com.

- 1. Do you know the family personally?**
- 2. Do you know the specific student that is enrolling?**
- 3. In what ways would their family be a positive addition to our conservative Christian co-op?**
- 4. In what ways would the student(s) be a positive addition to our co-op classes?**
- 5. Please include additional comments that would be beneficial during our consideration of this family.**



SALT Educational Co-op
PHOTO/VIDEO RELEASE FORM
2023-24

PHOTO/VIDEO RELEASE: I give SALT Educational Co-op permission to publish and/or post pictures and videos of the student(s) listed below in media including but not limited to slideshows, movies, websites, printed publications, Instagram, Facebook, and Twitter.

Parent/Legal Guardian Signature: _____

Parent/Legal Guardian Name, Printed: _____

Date: _____

Name of Participant(s):



STANDARD OF CONDUCT & ORGANIZATION

Every person involved with SALT must agree to abide by the following guidelines when participating in SALT Educational Co-op sponsored activities.

Standard of Conduct and Organization

SALT Educational Co-op exists to support and promote the Home Education of school-aged children by their parents, legal guardians, or designated persons.

Involvement in SALT Educational Co-op requires that participating families read but not necessarily agree with, the SALT Statement of Faith. This policy allows the Co-op to be inclusive; allowing any family, regardless of belief or background, to be a part of SALT Educational Co-op. It also ensures that all families are aware of the Biblical basis SALT Educational Co-op uses to make its decisions and plan its activities. Although SALT Educational Co-op does not require everyone to maintain the same beliefs, doctrines or philosophy, it does require that families agree to and abide by the same code of conduct and organization.

This standard of conduct and organization applies during those times and places when Co-op families (to include parents, designated guardians and children) are participating in or supporting SALT Educational Co-op sponsored activities, and while off campus in regard to social media.

Standard of Conduct

Participating families and tutors will act in such a way that their words and actions promote the unity and encouragement of fellow Co-op families. Participating families and tutors will avoid acting in such a way that is considered disrespectful, offensive, immoral, intimidating or rude. Participating families and tutors will avoid gossiping to or about other Co-op families. Participating families and tutors will be responsible for their own children's behavior to ensure they are acting in accordance with this standard of conduct.

Standard of Organization

SALT requires that all participating families, tutors and leaders of SALT Educational Co-op clearly understand this code of organization.

All leaders and tutors must read, agree with, and sign the SALT Statement of Faith. It is also expected that such leaders and tutors will make decisions and plan activities that will be pleasing to God and in accordance with His Word, the Bible.

Leadership and participation in SALT Educational Co-op and its associated activities is a privilege, not a right. The SALT Directing Committee, based on continuing unacceptable conduct by a tutor, family, or individual, can revoke this privilege and terminate their participation in SALT Educational Co-op.

SALT Educational Co-op exists to bring together home schooling families for common support and encouragement. It is not a goal of SALT Educational Co-op to become an organization focused on growing itself or seeking approval of its activities by outsiders or those with which the SALT Directing Committee disagree with in philosophy, decisions or activities.

SALT is led by the SALT Directing Committee and a Board of Directors. The Directing Committee is self-perpetuating – it elects and replaces its own members without approval or vote from the participating SALT membership as a whole. The Committee has the right and obligation to oversee all activities and where needed, involve itself in the decision-making process of SALT sponsored committees, functions or activities. In rare and compelling circumstances, the Board of Directors may exercise its right to sustain, rescind or change decisions made by such SALT committees, functions or activities. The Board's decisions cannot be rescinded or changed by any type of vote or common agreement of SALT Educational Co-op participating members. It is for this reason that the Directing Committee takes its responsibilities seriously and humbly and with a goal to glorify God in all decisions made.

Families are encouraged to provide input and opinions about any aspect of SALT Educational Co-op. Recommendations and/or disagreements that families may have are to be handled in a responsible and respectful manner. Such comment and discussion is to be directed to the appropriate leaders(s) and, if needed, in a responsible manner to the SALT Directing Committee.

PARENT SIGNATURE: _____ **Date:** _____



2023-24 CONTRACT OF ENROLLMENT

I am enrolling my child/children in SALT Educational Co-op for the school year 2023-2024. I have read and indicate I agree to the following:

Tuition Responsibilities

_____ I understand that by enrolling my child/children in SALT Educational Co-op, I am committing that I will pay all 8 session fees and any incurred late fees in accordance with the tuition payment schedule.

_____ If I withdraw my child before the end of the school year or if my child is dismissed from the Co-op for any reason, I understand that I am still responsible for a portion of the course tuition according to the schedule listed on the *Class Changes Withdrawal & Dismissal Policy* under *Parent/Student/Tutor Guidelines*.

_____ Failure to pay the entire amount that I owe tutors (tuition and fees if I drop a class) will cause me to forfeit any future opportunities to enroll in the co-op until my account is paid in full. It will also cause my name to be given to other educational cooperatives that could consider me for enrollment on a future date. There are only a few specific situations in which these fees may be waived, as outlined in the SALT Code of Conduct.

Service Requirements

_____ I understand my weekly one-hour service assignment and agree to honor this commitment throughout the school year 2023-2024.

_____ I understand my commitment to pay the \$40.00 monthly fee in lieu of completing a weekly service hour throughout the school year 2023-2024.

Statement of Faith

_____ I have read the SALT Statement of Faith.

Parent Responsibility

_____ I understand that students under the age of 13 may not be left on campus unattended.

_____ I have reviewed the building rules with my children and will be responsible for their following the rules.

_____ I understand that SALT has a “no electronics” policy for students on campus. Students found using a cell phone on campus without permission will have their phone taken up and returned at the end of the day. Repeat offenders may be subject to disciplinary action.

_____ I have reviewed the Dress Code with my children and will be responsible for their following the rules. I understand that the dress code applies to everyone on the SALT campus and that anyone out of dress code will be asked to leave the building until the dress code violation has been corrected.

_____ I have read the SALT Handbook and agree to abide by all rules and responsibilities it contains.

PARENT SIGNATURE: _____ **Date:** _____

All **students ages 10 and up** enrolling in Co-op: *I have read completely (or have had read to me) the SALT Educational Co-op Code of Conduct, as outlined in the SALT Educational Co-op Handbook, and agree to abide by these guidelines.*

Student: _____ Date: _____

Student: _____ Date: _____

Student : _____ Date: _____



SALT Educational Co-op
ACADEMIC POLICY

1. **SALT is not a school.** Our organization functions as a home school co-op that brings families together for the sake of working cooperatively in the education of our children.

2. According to Texas state law, when a family commits to school their children at home, they are legally viewed as a private school. You are your child's school, and assume the role of private teacher throughout their education.

3. SALT tutors offer classes that assist you in your child's education, but they do not replace you as the student's primary teacher for that subject.

4. **Parents** will be responsible for:

- requiring student(s) to complete their assigned work
- monitoring student(s)' weekly progress
- checking student(s)' grades online
- assisting student(s) in organization skills
- maintaining school records / transcript
- communicating with tutor

Our goal is for each student to succeed, and this requires a solid partnership between parents and tutors.

5. **Student(s)** will be responsible for:

- completing weekly assignments
- understanding that late work will be penalized and will not be accepted after one week (except for extenuating circumstances, at the tutor's discretion)

6. When a student's grade falls below a 70, they will be placed on academic probation. The parent will be notified by the tutor when the student is placed on probation. The parent and student will have four weeks to bring the grade above a 70. If they fail to do so, the student will be removed from the class, and parents will pay all applicable drop fees.

I have read the SALT Academic Policy, and I agree to adhere to these rules of academic probation.

PARENT SIGNATURE: _____ Date: _____

I have read the SALT Academic Policy, and I agree to adhere to these rules of academic probation. (Junior high and high school students must sign below.)

Student: _____ Date: _____

Student: _____ Date: _____



2023-24

SALT Educational Co-op

FAMILY RELEASE OF LIABILITY AND GENERAL AGREEMENT

In consideration being permitted to participate in SALT Educational Co-op, _____
(list each family member, hereinafter referred to as "Family")

agree to the following:

Release, waive, discharge, and covenant not to sue SALT Educational Co-op, their committee members, employees, board members or other families participating in the Co-op (hereinafter referred to as "Releasees") from any liability to Family for any loss or damage and any claim or damage on account of injury to the person or property or resulting in death of a Family member while Family is participating in the Co-op activities or any other activities on the premises of Faith Bible Church.

Family agrees to indemnify Releasees from any loss, liability, damage or cost Releasees may incur during the presence of Family in or on the premises of Faith Bible Church and realizes transportation to and from Co-op or any time off campus is the Family responsibility.

Family assumes full responsibility for risk of bodily injury, death or property damage while in or on the premises of Faith Bible Church or while working or for any purpose participating in the activities of the Co-op.

Family expressly agrees that this release, waiver, and indemnity agreement is intended to be as broad and inclusive as permitted by the laws of the State of Texas, and that, if any portion of the agreement is held invalid, it is agreed that the balance shall; notwithstanding, continue in full legal force and effect.

Family, in consideration of being permitted to participate in the SALT Educational Co-op, for Family, and Family's heirs, executors, administrators, and assigns, releases and forever discharges all Releasees, and their heirs, administrators, and executors of and from any and every claim, demand, action or right of action, and whatsoever kind or nature, either in law or inequity arising from or by any reason of bodily injury or personal injuries known or unknown, death or property damage resulting or to result from any accident which may occur as a result of participation in the SALT Educational Co-op or any activities in connection with the SALT Educational Co-op.

Family states that both Mother and Father of Family has carefully read the above release and knows the contents of the release and signs this release as Family's own free act.

Family releases all officials and professional personnel from any claim whatsoever on account of first aid, treatment, or service rendered Family during participation in the Co-op.

SALT Educational Co-op operates under Biblical guidelines and believes that the Bible commands them to make every effort to live at peace and to resolve disputes with each other in private or within the Christian church (see Matthew 18:15-20; and I Corinthians 6:1-8). Therefore, the parties agree that any claim or dispute arising from or related to this agreement shall be settled by biblically based mediation according to the Code of Conduct. The parties understand that these methods shall be the sole remedy for any controversy or claim arising out of this agreement or any dispute arising out of any activities or events associated with the Co-op and expressly waive their right to file a lawsuit in any civil court against one another or against another Co-op family for such disputes, except to enforce an arbitration decision.

This agreement shall be binding on each member of the Family, their personal representatives, assigns, heirs, and next of kin.

This release contains the entire agreement between the parties to this agreement and the terms of this release are contractual and not a mere recital.

Father of Family _____ Mother of Family _____
Signature & Date Signature & Date

Print Name _____ Print Name _____